

**Nelson County Regular Board Meeting**

April 23, 2013 5:00 PM  
Thomas Nelson High School

**Attendance Taken at 5:01 PM:**

Present Board Members:

Mrs. Diane Berry  
Mr. Frank Hall  
Mr. Damon Jackey  
Mr. Larry Pate  
Mr. Nicky Rapier

**I. Call to Order**

The meeting was called to order at 5:01 p.m. by Chairperson Larry Pate. At this time Mr. Pate read and affirmed the District's Mission Statement and Vision Statement.

**II. Changes to the Agenda**

There were no changes to the agenda.

**III. Student/Employee Performance**

District Art Contest winner presentation at TNHS:

Cover	John Robert Easton	CCE, Third grade
Grades K-1	Nicholas Busby	CCE
Grade 2	Jillian Minter	CCE
Grade 3	Alysia Hurtado	FHE
Grade 4	Katie Ballard	CCE
Grade 5	Isabella Whitis	BES
Grade 6	Abbie Culver	OKH
Grade 7	Marly Walls	OKH
Grade 8	Timmy Ratliff	OKH
Grade 9	Jessica Ouellette	NCH
Grade 10	Alexis Holsapple	TNHS
Grade 11	Liza Burnside	NCHS
Grade 12	Jocelyn Homesley	NCHS

**IV. Student/Employee Recognition**

"GOOD NEWS" - APRIL 2013

KET did a spot on WBMS (Bloomfield Middle School's daily newscast). Ms. Pozgay and the students went to KET for a visit and then they went to Bloomfield Middle School a filmed a spot for their broadcast.

NCHS was represented well at STLP state. Kyle Robinson and Chandler Young placed first in Bench challenge. Chandler also placed first in EnterSys Networking and second in Technical writing.

The Nelson County Dance Team won 1st place in Hip Hop and Best Choreography at the Best of the Best Dance Competition.

Six students from Nelson County High School were accepted into the Governor's Scholar program: Lori Allen, Katrina Boone, Kaylee Hall, Morgan Janes, Thomas Mathews, and Matthew Smith.

Lori Allen met requirements to enter the 2014 National Merit Scholarship Program! She is among the 50,000 highest-scoring participants of 1.5 million program entrants!

Winners of the Fifth Annual NCHS poetry contest are: 1st place, Matt Losch, 12th grade; 2nd place, Hayley Eisenberg, 9th grade; and 3rd place, Dane Pike, 9th grade.

The Nelson County FFA earned a State Gold Rating by completing a program of activities that included competitions, community service, chapter activities, etc.

NCHS FFA students; Miranda Goff's Forage Production Placement Proficiency won 1st place at Regional's and qualified for State while Audrey Coomes won regional Extemporaneous Public Speaking and qualified for State.

Congratulations to the NCHS Concert Band for receiving all distinguished ratings at the Heartland Concert Festival. The band will be performing at the state festival for the fourth year in a row!

Ashley Norman, an 11th grade student at Thomas Nelson High School placed 2nd in the Optimist Club Oratorical Contest.

Three Students from Thomas Nelson High School were accepted into the Governor's Scholar program: Maggie Downs, Emily Davis, and Stephany Vittitow.

Bloomfield Middle School teacher Ms. Jennifer Logsdon, fellow teachers, parents, and 28 students attended a wonderful trip to Chicago, where they visited museums, landmarks and all that the Windy City had to offer.

Ally Morris, a 4th grader at Bloomfield Elementary, won first place in the 4H poster contest.

KAAC Governor's Cup results for Bloomfield Elementary:

March 2nd, District Competition: Abby Taylor, 5th place Language Arts; Kyle Snow, 4th place Science; Patricia Briney, 3rd place Arts and Humanities and 3rd place Math; Jack Lewis, 4th place Social Studies; Devan Snow, 4th place Social Studies; Aaron Masden, 5th place Math.

March 23rd, Regional Competition: Patricia Briney, 5th place Arts & Humanities

179 New Haven students in grades 3-8 last year received who scored Proficient and/or Distinguished on their K-PREP assessment were recognized and awarded Silver and Gold medals during the 2012 K-PREP Award Program.

4 New Haven Students attended the Jazz Festival on April 11 & 12 with the Thomas Nelson High School Jazz Band - Eli Hall, Cody Skaggs, Emily Cecil, and Marcus Bowling.

## **V. Operations Consent Agenda**

**Motion Passed:** Motion to approve consent items as presented passed with a motion by Mr. Frank Hall and a second by Mr. Nicky Rapier. Motion was unanimous.

### **V.A. Information: Personnel Actions**

Personnel Notifications:

Employment :	Dana Cull	Academic Coach	Bloomfield Elem
	Amy Durbin	FRYSC Inst Asst	NH/Boston
	Crystal Hellard	Bowling Coach	TNHS
	Susan Key	Academic Coach	Bloomfield Elem
	David Simpson	Asst Baseball Coach	TNHS

Transfers: Debbie Drake from Acct Clerk II to Acct Clerk III Bus Garage  
 Karen Pond from District ARC to teacher at OKHM

Reinstatements: None  
 Positions Added: None  
 Classified Subs: None  
 Certified Substitute Teachers: None  
 Emergency Certifications: None

Student Workers: Jessica Greenwell  
 Non-Renewals: None

Resignations: None

Retirements:	Charlotte Lewis	Food Service Director	District
	James L. McCauley	Bus Driver	District
	Linda Rice	Account Clerk	NCHS

Suspensions/Reprimands/Terminations: Danny Varnadore

**V.B. Job Description for Fleet Operations/Transportation Supervisor**

**V.C. Treasurer's Report**

Treasurer Report March 2013

**V.D. Bills and Claims**

Warrant Report 4-23-13

**V.E. MUNIS Report**

Munis Report 4-23-13

**V.F. Leaves of Absence**

The following is a list of personnel that are presently taking leaves of absence with board approval:

**Medical Leave**

Classified Employee	Bus Driver
Certified Employee	None

**Maternity Leave**

Classified Employee:	None
Certified Employee:	New Haven - Teacher
	Foster Heights - Teacher
	Thomas Nelson - Teacher
	OKH Middle - Teacher

**V.G. Minutes from Previous Meeting**

Minutes from previous meetings: Regular Board Meeting Minutes 3-19-13

Board Work Session Minutes 4-11-13  
Special-Called Session Minutes 4-11-13

#### **V.H. Overnight/Out-of-State Trips**

- Danny Martin, BMS Band Teacher, to take approximately 80-100 six, seventh, and eight graders out of state to Kings Island in Cincinnati, OH on May 4, 2013.
- Bev Hart, NCHS Basketball Coach, to take 20 students overnight to the Barren Co. Basketball Camp at Barren Co. HS on June 14-15, 2013.
- Shawn Robinson, TNHS Band Teacher, to take 20 students, ninth-eleventh grade overnight to the Moorhead State Jazz Festival at Moorhead State University on June 12-13, 2013.

#### **VI. Student Support Services**

##### **VI.A. Construction Update**

Todd Sanders gave an update on construction projects in the District.

##### **VI.B. Final Payouts**

###### **VI.B.1. BP#1-Roof Replacement, Carlon Roofing and Sheet Metal-NH**

The following vendor has completed all contractual obligations for the bid packages listed and have applied for final payment. All work has been inspected by architects, construction manager, and owners and found acceptable.

BP#1 Roof Replacement, Carlon Roofing and Sheet  
Metal - \$9,517.00

**Motion Passed:** Motion to approve the final payment for Carlon Roofing and Sheet Metal passed with a motion by Mr. Frank Hall and a second by Mr. Damon Jackey. Motion was unanimous.

###### **VI.B.2. BP#1-Agriculture Shop, BCD Inc.-TNHS**

The following vendor has completed all contractual obligations for the bid packages listed and have applied for final payment. All work has been inspected by architects, construction manager, and owners and found acceptable.

BP#1 Agriculture Shop, BCD, Inc. - \$1,125.42

**Motion Passed:** Motion to approve the final payment for BCD, Inc passed with a motion by Mr. Damon Jackey and a second by Mrs. Diane Berry. Motion was unanimous.

##### **VI.C. 2013 Kista Bus Sale**

Adoption of KISTA Bus Sale Resolution.

**Motion Passed:** Motion to adopt the resolution to participate in the KISTA program for the sale of school buses and authorize the superintendent or his designee to accept or reject bids passed with a motion by Mr. Nicky Rapier and a second by Mr. Frank Hall. Motion was unanimous.

###### **VI.C.1. Bus Surplus**

The declaration of eight buses surplus.

**Motion Passed:** Motion to declare these vehicles surplus passed with a motion by Mr. Damon Jackey and a second by Mr. Nicky Rapier. Motion was unanimous

#### **VI.D. NCEEF Resolution**

RESOLUTION REGARDING  
NELSON COUNTY EDUCATION ENDOWMENT FUND

WHEREAS, the Nelson County Education Endowment Fund (NCEEF) was formally incorporated on January 13, 2000 as a 501(c) (3) non-profit organization for the primary purpose of developing alternative sources of income to support educational programs and activities of Nelson County Schools and to become a vehicle for partnership between the community and the Board of Education to further that end; and

WHEREAS, the NCEEF Board of Directors voted on February 28, 2013 to dissolve that organization in the manner provided by the Laws of the Commonwealth of Kentucky; and

WHEREAS, the NCEEF Board of Directors voted to convey remaining assets to the Nelson County Board of Education for a public purpose, as prescribed in the NCEEF Articles of Incorporation; and

WHEREAS, the NCEEF has, since it was founded, raised and contributed as much as \$750,000 in support of the programs and activities of the Nelson County Board of Education; and

WHEREAS, the Nelson County Board of Education is deeply thankful for the service of all those who have contributed to the success of the NCEEF; and

WHEREAS, the Nelson County Board of Education wishes for the Nelson County Schools and students to continue to have the benefit and support of a non-profit organization devoted exclusively to enhance the quality of education in Nelson County through the making and receiving of grants, gifts and activities in support of that end; and

WHEREAS, the NCEEF Board has conveyed substantial assets to the Nelson County Board of Education;

NOW THEREFORE BE IT RESOLVED, that the remaining NCEEF assets be used as seed money to assist in the formation of a new non-profit organization to insure the continued funding of the important work our schools do for Nelson County students and our community.

BE IT FURTHER RESOLVED, that this resolution be spread on the official minutes of the Board of Education and that a copy thereof be conveyed to the new organization to be formed and continue this important work.

**Motion Passed:** Motion to approve the resolution passed with a motion by Mrs. Diane Berry and a second by Mr. Frank Hall. Motion was unanimous.

#### **VI.E. Auditor Contract**

Proposal to retain Smith & company CPA's as auditor for the year ending June 30, 2013. Their proposed fee is \$ 15,750.

**Motion Passed:** Motion to approve Smith & Company CPA's as auditor for the year ending June 30, 2013 passed with a motion by Mr. Damon Jackey and a second by Mrs. Diane Berry. Let the record reflect that Nicky Rapier abstained from

discussion and vote to avoid the appearance of a conflict of interest. All other members voted unanimously.

**VI.F. 2012-2013 SFCC Technology 2nd Offer of Assistance**

Each year the School Facilities Construction Commission issues offers of assistance to school districts in the area of technology. This is our 2nd and final offer for FY 2013. We are required to match this on a dollar for dollar basis. The current offer is \$21,124.

**Motion Passed:** Motion to accept the SFCC offer of assistance of \$21,124 for fiscal year 2012-2013 passed with a motion by Mr. Frank Hall and a second by Mr. Nicky Rapier. Motion was unanimous.

**VI.G. GCA Contract Renewal**

Renew the custodial contract with GCA Services Group effective July 1, 2013. They have requested a 3% increase due to consumer price index and increased labor, supply, and management costs.

**Motion Passed:** Motion to renew the contract for GCA Services Group for 2013-2014 passed with a motion by Mr. Damon Jackey and a second by Mr. Nicky Rapier. Motion was unanimous.

**VI.H. FRYSC Budget FY 2014**

Approval of FRYSC Pilot Funding Project for FY14 (Family Resource and Youth Services Center).

**Motion Passed:** Motion to approve the FRYSC Pilot Funding Project for FY14 passed with a motion by Mr. Frank Hall and a second by Mrs. Diane Berry. Motion was unanimous.

**VI.I. Policy/Procedures-2nd Reading**

2nd Reading - New Policy

Policy 09.2212 - Use of Physical Restraint and Seclusion

New Regulation 704 KAR 7:160 legal change - defines and outlines the use of physical restraint and seclusion. (to be in place by May 1st)

Procedure 09.2212 AP.21 - Physical Restraint and Seclusion Forms

New forms to meet requirements of 704 KAR 7:160 that says the district must establish new policy and procedures outlining documentation of physical restraint and seclusion.

Procedure 09.14 AP.232 - Release of Records to State Child Welfare Agency

This form has been completely redesigned and renamed to address release of student records information to representatives of an authorized state child welfare agency. The current form that it may replace is not needed because parents are notified in the annual FERPA notice that the District is not required to notify them when student record information is transferred to a school, school system or institution of postsecondary education where the student enrolls or seeks to enroll.

Although this form is not required by law, KSBA recommends the Board accept it since a new federal law authorizes such release to child welfare agencies in

order to facilitate continuity of services for children placed under the protection of welfare agencies.

**Motion Passed:** Motion to take action on the above board policy/procedure passed with a motion by Mr. Damon Jackey and a second by Mrs. Diane Berry. Motion was unanimous.

**VI.J. Districting Clarification**

The redistricting pattern recommended for Thomas Nelson High School is for high school students only: Nelson County High School: from Hwy. 31E North (inclusive) clockwise through Hwy. 46 (exclusive); Thomas Nelson High School: Hwy. 31 E North (exclusive) counterclockwise through Hwy. 46 (inclusive).

**Motion Passed:** Motion to approve redistricting pattern for high school students passed with a motion by Mrs. Diane Berry and a second by Mr. Damon Jackey. Motion was unanimous.

**VII. Student Instructional Services**

**VII.A. District Improvement Plan Update**

Tim Beck, Director of Elementary Schools, presented the District Improvement Plan Update.

**VIII. Guest Comments**

Prudie Downs, Balltown Road, Bardstown KY voiced an objection to the Districting Clarification.

Mary Gagney, 1023 Navajo Drive, Bardstown KY expressed concerns about the future of the NCEF Funds.

**IX. Adjourn Regular Session**

**Motion Passed:** Motion to adjourn the Regular Session of the Nelson County Board of Education was passed with a motion by Mr. Frank Hall and a second by Mr. Damon Jackey. Motion was unanimous.

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Chairperson

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Superintendent