

Nelson County Board of Education  
Regular Meeting  
April 17, 2012 05:00 PM  
Central Office

**Board Members present:**

Mr. Frank Hall, Mr. Damon Jackey, Mr. Nicky Rapier, Mr. Larry Pate and Mr. Adam Wheatley.

**I. Call to Order:**

The meeting was called to order at 05:01 PM by Chairperson Mr. Damon Jackey. At this time, Mr. Jackey read and affirmed the district's Mission Statement and Vision Statement.

**II. Changes to the Agenda:**

No changes to the agenda were requested.

**III. Student/Employee Performance**

Boston 8<sup>th</sup> graders, Hunter Broaddus and Clayton Carter spoke about the 21<sup>st</sup> Century Archery program at Boston School. They demonstrated the steps to safely use the bow. There 15 middle school students currently in the archery program.

21<sup>st</sup> Century also hosts a band program for 4<sup>th</sup>-8<sup>th</sup> grades. Mr. Tyler Polston, band director stated that there are currently 20 members. Riley Downing, 4<sup>th</sup> grade, flute and Sierra Meza, 5<sup>th</sup> grade, coronet performed O'Susannah.

**IV. Student/Employee Recognition**

Students represented Nelson County Schools at the STLP State Championship Competition. The following NCHS students were awarded as follows: Chandler Young and Kyle Robinson both won the Bench Challenge competition. Chandler came in third in the Networking category. Curtis Cecil made it to the finals of the Gaming competition. Also, the following students from Cox's Creek Elementary received awards: Holden Underwood won his event with a poster that he created. Riane Clark and Marlee won second place in the Heritage Council project category. The competition included about 6,000 students!

Cox's Creek Elementary has been named a Differentiation Site by Western Kentucky University.

Boston School held its first annual science fair in which students had to apply the scientific method to a scientific research project in grades 4-8. The winners were: 4<sup>th</sup> grade: Matthew Murphy - third place; Wyatt Brown - second place and 1st place was Colter Koch. 5th grade: Ben Thomas and Adam Barnes - 3rd place, Nathaniel Kurtz - 2nd place, and 1st place was Megan Holsapple. 6th grade: Aaron Amshoff and Brooke Yocum - 3rd place, Ladonna Curtsinger - 2nd place and 1st place was Sam Guernsey. 7th grade: Jared Goss - 3rd place, Dylan Rountree - 2nd place and 1st place was Dakota Carter. 8th grade: Summer Beavers - 3rd place, Clayton Carter - 2nd place and 1st place was Cassie Parrish

Bob Morris, a teacher at Boston School has been selected to attend the 2012 Honeywell Green Boot Camp being held July 16-20, 2012. He will be one of 70 teachers from around the world to attend this innovative week-long camp for middle school teachers. Honeywell is proud to be able to offer this camp to help teachers learn new ideas, explore opportunities, and share new experiences.

Morgan Thompson, an OKHMS sixth grader, was selected as a legislative page during a session in Frankfort. Morgan earned this privilege after submitting the best essay and picture to the FRYSC center.

The OKHMS 6<sup>th</sup> grade Beginning Band received straight distinguished ratings and the 7<sup>th</sup> and 8<sup>th</sup> grade band received distinguished ratings at the Heartland Concert Band Festival held in Elizabethtown.

Governor Beshear has appointed Dr. Jan Lanham, principal at Cox's Creek Elementary School to the Kentucky Advisory Council for Gifted and Talented Education. She will be representing parents.

## **V. Operations Consent Agenda**

Motion Passed: Motion to approve operations consent items as presented passed with a motion by Mr. Nicky Rapier and a second by Mr. Adam Wheatley. Motion carried unanimously.

### **V.A. Information: Personnel Actions**

Offers of employment were extended to the following: Kenneth Cecil, Custodian I, Boston; Rhonda McGill, Boys AD, BMS.

The following transfers were made: Heather Hall, Bus Monitor to Substitute Bus Driver; Cheryl Pile, Interim Director of Special Ed to Director of Special Ed; Paula Simpson, Substitute Bus Monitor to Bus Monitor.

Offers of employment were extended to the following classified substitute: Bridget Miller and Edna Durbin.

Offers of employment were extended to Student Workers: Lauren Jones and Kelsey Young.

The following resignation was accepted from: Julie Burns, Boys AD, BMS; Allison Rene Clark, FS-Cook/Baker, NCELC; Jill Combs, Cheer Coach, OKHMS; Tanya Foutch, Cheer Coach, OKHMS; Dwayne Hogan, Girls Basketball Coach, BMS; Leslie Lutz, Bus Monitor, District.

The following retirements were noted: none.

Suspensions/Reprimands/Terminations: none.

### **V.B. Treasurer's Report**

March 2012 Treasurer Report

### **V.C. Bills and Claims**

March 2012 Warrant Report

### **V.D. MUNIS Report**

March 2012 Munis Report

### **V.E. Leaves of Absence**

The following personnel are presently taking leaves of absence with board approval: Classified Employees; Nelson County Early Learning Center Bloomfield Middle – 2 positions

### **V.F. Minutes from Previous Meeting**

Minutes from the meeting of March 20, 2012 were approved as presented.

### **V.G. Overnight/Out-of-State Trips**

The following overnight and/or out of state trips were approved: Bev Hart, NCHS Boys Basketball, to take 20 students, grades 9th-12th overnight, to the Barren County Team Camp in Glasgow, KY on June 8-9, 2012. Bev Hart, NCHS Boys Basketball, to take 20 students, grades 9th-12th overnight, to the Covington Holmes Team Camp in Covington, KY on June 22-23, 2012. Kelly Wood, NCHS Girls Basketball, to take 20-24 students, grades 9th-12th overnight, to the Transylvania Girls Basketball Camp at Transylvania University in Lexington, KY on June 12-14, 2012.

### **V.H. Policy and Procedure Updates**

(1<sup>st</sup> Reading) Policy 08.113, Graduation Requirements; As a result of moving from a six (6) period day in 2011-12 to a seven (7) period day beginning in 2012-13, the minimum number of credits for graduation will be as follows: Class of 2013 – 22 credits; Class of 2014 – 23 credits; Class of 2015 – 24 credits; Class of 2016 (and beyond) – 25 credits

Motion passed: Action to approve revisions to the policy 08.113, Graduation Requirements was passed with a motion by Mr. Adam Wheatley and a second by Mr. Larry Pate. Motion carried unanimously.

## **V.I. Memorandum of Understanding Safeguarding Information in Public Assistance Programs**

The agreement permits the use or disclosure of information in the administration of programs which are federally assisted and which provide assistance or services directly to individuals on the basis of need.

Motion passed: Motion to approve the Memorandum of Understanding was passed with a motion by Mr. Frank Hall and a second by Mr. Nicky Rapier. Motion carried unanimously.

## **VI. Student Support Services**

### **VI.A. Construction Update**

Representatives from Studio Kremer and BCD, Inc. provided updates regarding the current status of renovations and additions at, New Haven and the progress for Thomas Nelson High School. Mr. Salsman stated that the indoor/outdoor cleanup from the roof work at New Haven school is complete. Mr. Todd Sanders shared that the Bloomfield Middle School Phase 1 Roofing warranty repair was done and the next phase would begin after school was out.

### **VI.B. Change Orders**

#### **VI.B.1. Change Order #20 for Thomas Nelson High School Phase 2**

Building administration decided to go with different furnishings for the library, resulting in a materials credit of \$14,928.85. (A portion of this money will be spent on other furnishings when decided upon)

Motion Passed: Action to approve change order # 20 Thomas Nelson High School Phase 2 was passed with a motion by Mr. Frank Hall and a second by Mr. Adam Wheatley. Motion carried unanimously.

#### **VI.B.2. Change Order # 22 for Thomas Nelson High School**

Due to the location of the football field scoreboard it was decided that it would be best to relocate. This change results in a labor and material credit of \$4,106.45 from M&J Construction.

Motion Passed: Action to approve change order # 22 for Thomas Nelson High School 2 was passed with a motion by Mr. Nicky Rapier and a second by Mr. Larry Pate. Motion carried unanimously.

#### **VI.B.3. Change Order #23 for Thomas Nelson High School Phase 2**

Due to the location of the football field scoreboard it was decided that it would be best to relocate. This change results in a material and labor credit of \$2,216.00 from TWF Inc.

Motion Passed: Action to approve change order #23 for Thomas Nelson High School Phase 2 was passed with a motion by Mr. Larry Pate and a second by Mr. Frank Hall. Motion carried unanimously.

#### **VI.B.4. Change Order # 24 for Thomas Nelson High School Phase 2**

Due to the location of the football field scoreboard it was decided that it would be best to relocate. This change results in an addition of \$1396.00 from Alternative Electrical Services for all electrical changes necessary to complete move.

Motion Passed: Action to approve change order # 24 for Thomas Nelson High School Phase 2 was passed with a motion by Mr. Adam Wheatley and a second by Mr. Frank Hall. Motion carried unanimously.

#### **VI.B.5. Change Order # 26 for Thomas Nelson High School Phase 2**

Due to the width of the hallway intersections in Phase 2, an opening in Phase 1 needed to be made wider in order to match. After construction of the opening paint work needed to be touched up, Robinson Painting will provide labor and materials for \$200.00.

Motion Passed: Action to approve change order # 26 for Thomas Nelson High School Phase 2 was passed with a motion by Mr. Nicky Rapier and a second by Mr. Adam Wheatley. Motion carried unanimously.

**VI.B.6. Change Order # 27 for Thomas Nelson High School Phase 2**

Concession stand countertops were duplicated between Phase 1 and Phase 2 ordering therefore 3 countertops had to be sent back. This change results in a material credit of \$345.00 from Atlas Enterprises.

Mr. Frank Hall had questions regarding if there was a difference in countertops between Phase 1 and Phase 2 which would cause a cost difference. Mr. Todd Sanders did not have an answer at this time so it was decided by the board members to table this change order until the next board meeting.

Motion Passed: Action to table approval of change order #27 for Thomas Nelson High School passed with a motion by Mr. Adam Wheatley and a second by Mr. Larry Pate. Motion carried unanimously.

**VI.B.7. Change Order # 68 for Thomas Nelson High School Phase 1**

Due to a revision that was made to the dumpster enclosure there was a small amount of metal siding that did not need to be installed. This results in a labor and material savings of \$230.08 from Kalkreuth Roofing and Sheet Metal.

Motion Passed: Action to approve change order # 68 for Thomas Nelson High School Phase 2 was passed with a motion by Mr. Nicky Rapier and a second by Mr. Frank Hall. Motion carried unanimously.

**VI.B.8. Change Order # 69 for Thomas Nelson High School Phase 1**

Due to the relocation of the football field scoreboard, per owner's request, the two areas needed to be leveled and new grass seed sown. Hord's Landscaping and Lawn Care LLC will provide labor and materials for \$796.42.

Motion Passed: Action to approve change order # 69 for Thomas Nelson High School Phase 2 was passed with a motion by Mr. Frank Hall and a second by Mr. Larry Pate. Motion carried unanimously.

**VI.B.9. Change Order # 71 for Thomas Nelson High School Phase 1**

When the project began the sign for the high school was to read Nelson County High School West, it was eventually decided that the name would be Thomas Nelson High School. The letters needed to make the change will be furnished by Alfred Schiller Hardware for a cost of \$1406.00.

Motion Passed: Action to approve change order # 71 for Thomas Nelson High School Phase 2 was passed with a motion by Mr. Adam Wheatley and a second by Mr. Larry Pate. Motion carried unanimously.

**VI.B.10. Change Order # 73 for Thomas Nelson High School Phase 1**

Due to the location of some of the interior doors, it was realized that the type of door stops that were originally in the bid package were not effective throughout the building. The materials needed to make the change will be furnished by Atlas Enterprise for a cost of \$1330.00.

Motion Passed: Action to approve change order # 73 for Thomas Nelson High School Phase 2 was passed with a motion by Mr. Frank Hall and a second by Mr. Nicky Rapier. Motion carried unanimously.

**VI.B.11. Change Order # 74 for Thomas Nelson High School Phase 1**

Due to the width of the hallway intersections in Phase 2, an opening in Phase 1 needed to be made wider in order to match. River City Development will provide labor and materials for \$2955.00.

Motion Passed: Action to approve change order # 74 for Thomas Nelson High School Phase 2 was passed with a motion by Mr. Larry Pate and a second by Mr. Adam Wheatley. Motion carried unanimously.

**VI.B.12. Change Order # 75 for Thomas Nelson High School Phase 1**

A play clock was included when the football field scoreboard was ordered, it has been determined that the play clock will not be needed. This will result in a labor credit of \$400.00 from Toadvine Enterprises.

Motion Passed: Action to approve change order # 75 for Thomas Nelson High School Phase 2 was passed with a motion by Mr. Nicky Rapier and a second by Mr. Larry Pate. Motion carried unanimously.

**VI.B.13. Change Order # 76 for Thomas Nelson High School Phase 1**

When the football field scoreboard was originally ordered, a play clock was included. It has been determined that the play clock will not be needed, resulting in a material credit of \$3047.25 from Nevco.

Motion Passed: Action to approve change order # 76 for Thomas Nelson High School Phase 2 was passed with a motion by Mr. Adam Wheatley and a second by Mr. Frank Hall. Motion carried unanimously.

**VI.B.14. Change Order # 78 for Thomas Nelson High School Phase 1**

After seeing the layout of the volleyball courts in the gymnasium it was decided that the two court layout should be change to horizontal instead of vertical this resulted in the addition of a volleyball sleeve. It was also decided that shadow lines should be utilized to minimize confusion. Martin flooring will provide all labor and materials for \$3240.00.

Motion Passed: Action to approve change order # 78 for Thomas Nelson High School Phase 2 was passed with a motion by Mr. Nicky Rapier and a second by Mr. Larry Pate. Motion carried unanimously.

**VI.C. Final Payments**

**VI.C.1. BP # 6 Aluminum Storefront, Akins Company-Foster Heights Elementary Phase 2**

The following vendor has completed all contractual obligations for the bid packages listed and have applied for final payment. All work has been inspected by architects, construction manager, and owners and found acceptable. Final payment is \$ \$1857.73.

Motion Passed: Action to approve the final payment for the vendors listed was passed with a motion by Mr. Frank Hall and a second by Mr. Nicky Rapier. Motion carried unanimously.

**VI.C.2 Construction Final Payout, BP #9 Painting, Emco Enterprises-Foster Heights Elementary Phase 2**

The following vendor has completed all contractual obligations for the bid packages listed and have applied for final payment. All work has been inspected by architects, construction manager, and owners and found acceptable. Final payment is \$ 38,732.40.

Motion Passed: Action to approve the final payment for the vendors listed was passed with a motion by Mr. Adam Wheatley and a second by Mr. Larry Pate. Motion carried unanimously.

**VI.C.3. BP # 7 Fencing, Professional Fence - NC Athletics Renovation**

The following vendor has completed all contractual obligations for the bid packages listed and have applied for final payment. All work has been inspected by architects, construction manager, and owners and found acceptable. Final payment is \$ 4,426.30.

**Motion Passed:** Action to approve the final payment for the vendors listed was passed with a motion as presented by Mr. Nicky Rapier and a second by Mr. Adam Wheatley. Motion carried unanimously.

#### **VI.D. Preschool Five Day Request**

Each year the district is required to request approval from the Kentucky Department of Education in order to continue to provide a five day preschool program with double sessions. The 2012-2013 Preschool Program Approval (704 KAR 3:410) document will be completed based upon the Board's decision.

Motion Passed: Action to approve that the five day Preschool Program continues for the 2012-2013 year, passed with a motion by Mr. Adam Wheatley and a second by Mr. Larry Pate. Motion carried unanimously.

#### **VI.E. Preschool Calendar**

It is recommended that the Board approves the proposed 2012-2013 Preschool Calendar. This calendar provides 165 days for the students to be in session and 12 home visit days.

Motion Passed: Action to approve the proposed 2012-2013 Preschool Calendar passed with a motion by Mr. Frank Hall and a second by Mr. Nicky Rapier. Motion carried unanimously.

#### **VI.F. Sale of Stock held by NCHS**

NCHS has Conoco Phillips Stock that they want to sell with the board's approval.

Motion Passed: Action to approve that the Nelson County Board of Education approve the sale of Conoco Phillips Stock held by NCHS, passed with a motion by Mr. Adam Wheatley and a second by Mr. Frank Hall. Motion carried unanimously.

#### **VI.G. KISTA Bus Sale Program**

The KISTA bus sale program is a proposed resolution allowing our participation in the KISTA bus sale program.

Motion Passed: Action to adopt the resolution to participate in the KISTA program for the sale of school buses passed with a motion as presented by Mr. Larry Pate and a second by Mr. Nicky Rapier. Motion carried unanimously.

#### **VI.H. Declaration of 1987 John Deere 2040 Tractor Surplus**

This is a declaration of a 1987 John Deere 2040 tractor as surplus.

Motion Passed: Action to declare this tractor surplus passed with a motion as presented by Mr. Nicky Rapier and a second by Mr. Adam Wheatley. Motion carried unanimously.

#### **VI.I. Price Increase for School Meals**

Reimbursement for free lunch is \$2.77 and reimbursement for a paid lunch is .26. That would require full paid lunch prices to be \$2.51. We were allowed to keep our prices the same this year because we chose to cover the difference with non-federal funds. That money is no longer available. We are allowed to spread the increase over a few years until we reach the full amount required. Elementary lunch will be \$1.75 and Middle and High School lunch will be \$2.00.

**Motion Passed:** Action to approve the meal prices listed above as presented passed with a motion by Mr. Nicky Rapier and a second by Mr. Larry Pate. Motion carried unanimously.

#### **VI.J. Planning and Visioning Presentation**

Superintendent Anthony Orr started the presentation with a power point that described the short and long term goals of the Vision/Planning Committees. Each committee was presented by a member. Each committee's goals were as follows:

“Celebration” - revive the “Your Nelson County Schools” publication, county-wide rewards/recognition program and to have a volunteer coordinator at each school.

“Communications” - enforce current 5-day grade entry policy; require parent/guardian contact for D or F and 24 hour response to internal/external communications.

“Culture” – analyze test data at school level to determine specific achievement gaps, grade level transition planning and activities and organize and strengthen RTI throughout the district.

“Efficiency” – finalize transportation budget cuts, implement MUNIS employee self-service program, improve technology and maintenance ticket programs, create unified approved district technology list, district wide printing system.

“Professional Excellence” – staff will maintain professionalism, adhere to, and become knowledgeable of the chain of command, policies and procedures; training will be updated and revisited on an annual basis, customer service training for all, cultural and diversity awareness training and cross train employees.

“Staff Development” – offer a summer PD Institute, classified PD in behavior management, health/safety, and literacy; vertical and horizontal alignment.

“Technology” – five year hardware rotation, dedicated TIS/STC staff in schools for Tier 1 support, PD for technology staff, loosen web filtering policy, and create teacher/staff committee to pursue alternatives to traditional textbooks.

Mr. Orr stated that “the quality of instruction is most important”.

## **VII. Student Instructional Services**

### **VII.A. Professional Development by Instructional Coaches**

A presentation was provided to the Board Members which gave an overview of the Professional Development provided to our staff from the district's Instructional Coaches. This was presented by Mr. Mark Thomas, Director of Instruction; and the following instructional coaches: Margaret Wheeler, Bloomfield Middle School; Clair Fulkerson, Cox's Creek Elementary; Cindy Phelps, Boston School and Evelyn Mayer, NCHS. They each gave examples of different types of strategies used to enhance teachers and students teaching and learning abilities. Teacher strategies were peer coaching, modeling instruction in the classroom, whole staff and individual training and provide feedback. Student strategies were prepare for new testing, book study and study groups.

### **VII.B. NCHS Graduation Date/Time**

The Nelson County High Schools 2011-2012 graduation date and time will be June 1, 2012 at 6:00 pm.

Motion Passed: Approval of the Nelson County High Schools graduation date and time was passed with a motion by Mr. Nicky Rapier and a second by Mr. Adam Wheatley. Motion carried unanimously.

## **VIII. Guest Comments**

No guest comments.

## **IX. Adjourn Regular Session**

Motion Passed: Motion to adjourn the Regular Session of the Nelson County Board of Education was passed with a motion by Mr. Adam Wheatley and a second by Mr. Frank Hall. Motion carried unanimously.

## **X. Convene Executive Session**

Motion Passed: Action to convene an Executive Session of the Nelson County Board of Education pursuant to KRS 61.810(1) (b) was passed with a motion by Mr. Nicky Rapier and a second by Mr. Frank Hall. Motion carried unanimously.

**XI. Adjourn Executive Session**

Motion Passed: Action to adjourn the Executive Session of the Nelson County Board of Education was passed with a motion by Mr. Nicky Rapier and a second by Mr. Frank Hall.  
Motion carried unanimously.

**XII. Reconvene Regular Session**

Motion Passed: Motion to adjourn the Regular Session of the Nelson County Board of Education was passed with a motion by Mr. Adam Wheatley and a second by Mr. Frank Hall.  
Motion carried unanimously.

**XIII. Adjourn Regular Session**

Motion Passed: Action to adjourn the Regular Session of the Nelson County Board of Education was passed with a motion by Mr. Nicky Rapier and a second by Mr. Larry Pate.  
Motion carried unanimously.

**XIV. Convene Executive Session**

Motion Passed: Action to convene an Executive Session of the Nelson County Board of Education pursuant to KRS 61.810(1) (f) was passed with a motion by Mr. Nicky Rapier and a second by Mr. Larry Pate. Motion carried unanimously.

**XV. Adjourn Executive Session**

Motion Passed: Action to adjourn the Executive Session of the Nelson County Board of Education was passed with a motion by Mr. Nicky Rapier and a second by Mr. Frank Hall. Motion carried unanimously.

**XII. Reconvene Regular Session**

Motion Passed: Motion to adjourn the Regular Session of the Nelson County Board of Education was passed with a motion by Mr. Nicky Rapier and a second by Mr. Larry Pate.  
Motion carried unanimously.

**XII. Adjourn Regular Session**

Motion Passed: Action to adjourn the Regular Session of the Nelson County Board of Education was passed with a motion by Mr. Nicky Rapier and a second by Mr. Larry Pate.  
Motion carried unanimously.

---

**Chairperson**

---

**Superintendent**