

Nelson County Regular Board Meeting  
June 18, 2013 5:00 PM  
Central Office

Attendance Taken at 5:01 PM:

Present Board Members:

Mrs. Diane Berry  
Mr. Frank Hall  
Mr. Damon Jackey  
Mr. Larry Pate  
Mr. Nicky Rapier

I. Call to Order

The meeting was called to order at 5:01 p.m. by Chairperson Larry Pate. At this time Mr. Pate read and affirmed the District's Mission Statement and Vision Statement.

I.A. TNHS Bond Refinancing

Joe Nance with Ross, Sinclair & Associates, LLC, presented the following Resolution:

Resolution of the Board of Education of the Nelson County School District initiating the refinancing process in order to refund and retire school building revenue bonds (series 2010A & 2010B) originally issued to finance the project; confirming the acceptance of an offer of assistance from the school facilities construction commission; authorizing and approving the execution of a contract, lease and option with the Nelson County School District Finance Corporation and any further necessary instruments; approving the plan of refinancing said project generally.

Motion Passed: Motion to approve TNHS Bond Refinancing passed with a motion by Mr. Frank Hall and a second by Mr. Damon Jackey. Motion was unanimous.

II. Changes to the Agenda

There were no changes to the agenda.

III. Student/Employee Performance

NCHS teacher, Pam Harlowe, presented a video of seniors who participated in the transitioning from school to work program during the 2012-2013 school year.

IV. Student/Employee Recognition

"Good News" - June 2013

Congratulations to Thomas Nelson High School students, Eli Clark, Hannah Wolf, Austin Martinez, Zach Johnson, and Amber Pate for winning 5th Region Farm to School Jr. Chef competition in May. This group of students were led by cafeteria manager, Jennifer Young, and will represent 5th Region at the Kentucky State Fair in August. Commissioner James Comer and

the Kentucky Department of Agriculture wish them the best in showing off their culinary skills in August.

#### V. Operations Consent Agenda

Motion Passed: Motion to approve consent items as presented passed with a motion by Mr. Nicky Rapier and a second by Mr. Damon Jackey. Motion was unanimous.

#### V.A. Information: Personnel Actions

##### Employment :

Nick Ackley	Asst Track	NCHS
Shelley Badgett	Principal	New Haven
Susan Boone	Inst Asst	Childcare/District
Jennifer Butler	Teacher	Thomas Nelson
Tiffanie Clark	Cheer Coach	OKHM
John Coffman	Asst Baseball	Thomas Nelson
Andrea Darby	Asst Track	Thomas Nelson
Amber Delk	Head Volleyball	Thomas Nelson
Alaina Green	Teacher	Thomas Nelson
Leah Hardin	Principal	Bloomfield Elem
Marci Haydon	Yearbook Sponsor	OKHM
Michelle Hendrick	Principal	NCHS
Shannon Laswell	Bus Driver	District
Chasity Montgomery	Cheer	OKHM
April Peach	Food Service Dir	District
Ed Phelps	Asst Softball	Thomas Nelson
Holly Palumbo	Teacher/Ins Asst	OKHM
Kelli Spalding	Asst Volleyball	Thomas Nelson
Howard Summers	Asst Girls Basketball	Boston
Paige Walker	Teacher	Bloomfield Elem
Brian Wilburn	Asst Baseball	NCHS

##### Transfers:

Eric Gilpin	Teacher	Thomas Nelson
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Ray Jury from Maint Tech II to Maint Tech III

##### Reinstatements:

Andrew Courtney	Teacher	NCHS
Vincent Delaney	Teacher	OKHM

Kristie Gilliland	Instr Asst	Foster Heights
Amy Leasgang	Teacher	OKHM
Sean Millhouse	Instr Asst	ELC
Tiffanie Wimsett	Inst Asst	ELC

Positions Added: None

Classified Subs: Denice Cecil, Nick Hartsell, Richard Young

Certified Substitute Teachers:

Emergency Certifications: None

Educational Leave: Rebecca Chesser

Student Workers: Kaitlin Glass

Non-Renewals:

Samantha Bonner	Dept Chair	TNHS
Paul Brooks	Dept Chair	TNHS
Leslie Girdley	Dept Chair	TNHS
John Hammond	Dept Chair	TNHS
Robin Handloser	Dept Chair	TNHS
Shanna Letner	Dept Chair	TNHS
Alex Martin	Dept Chair	TNHS
Cindy McCance	SBDM Secretary	OKHM
Tori Mousty	Dept Chair	TNHS
David Mudd	Dept Chair	TNHS
Annette Peterson	Dept Chair	TNHS
Meredith Travis	Dept Chair	TNHS

Resignations:

Pamela Baker	Media Specialist	New Haven
Wendy Doig	Teacher	New Haven
Cindy Ferguson	Teacher	Foster Heights
Keith Janes	Bus Driver	District
Phillip Nevitt	Substitute	District
Cindy Roby	Bus Driver	District

Retirements:

Judith Heath	Instructional Asst	ELC
Kathy Vannoy	Instructional Asst	ELC

Suspensions/Reprimands/Terminations: None

V.B. Treasurer's Report  
Treasurer's Report June 2013

V.C. Bills and Claims  
Warrant Report 6-18-13  
V.D. MUNIS Report  
Munis Report 6-18-13

V.E. Leaves of Absence  
The following is a list of personnel that are presently taking leaves of absence with board approval:

Medical Leave		
Classified Employee	Bus Monitor	District
	Bus Driver	District
Certified Employee	None	
Maternity Leave		
Classified Employee	Instructional Asst	OKHM
Certified Employee	None	

V.F. Minutes from Previous Meeting  
Minutes from previous meeting: Regular Board Minutes 5/21/13  
No June Work Session

V.G. Overnight/Out-of-State Trips  
Lee Ann Lewis with Blazer Learning Center, along with three other adults will take a group of 15-20 students in 6th-8th grade to Holiday World in Santa Clause, IN on June 6, 2013. Students will use Holiday World curriculum "Fun with Physics."

## VI. Student Support Services

VI.A. Construction Update: TNHS Year One Walkthrough Facility Projects  
The Nelson County Board asked for policy and procedure that would authorize the Superintendent or his designee to approve changes to existing structures without the approval of the board. The Board requests that they be notified of changes that are occurring. Further the board asked that the policy and procedure specify no new structures without the specific approval of the board.

VI.A.1. TNHS Football  
Installation of cabinets in the football concession area:

There will be no electrical work involved and no other alterations to the space except for the installation of lower cabinets and two shelves for microwaves. Currently, there is no storage, counter space or food preparation areas in the concessions. There are two walls where the proposed cabinets will be installed. One is to the right when entering the area and the other is straight ahead

in the center of the area (see photos.) Both are concrete walls. Completion of this project will allow for proper food preparation space, storage and display space. This area is inspected by the Health Department therefore, proper food preparation space is needed.

#### VI.A.2. TNHS Soccer

Installation of cabinets and shelving in Soccer Building:

A proposal was made to install a base cabinet with counter attached for food processing and storage. This would include plastic coated steel shelving on the wall above the cabinet area. Installation would be performed by TNHS boys/girls soccer booster parents. The cabinet and counter top will be donated by a local cabinet shop, M&H Custom Cabinets. It was built from material left over from another project. The shelving will be purchased from Lowe's by the two booster clubs.

#### VI.A.3. TNHS Golf

10' x 10' storage building for golf complex tools and golf equipment to maintain grounds to be built by NCHS carpentry class.

15' x 30' covered area (concrete) made of 6" x 12' post and sheet metal roof for sun and rain protection while practice is being conducted. Concrete slab is already poured. Labor provided by boosters and licensed carpenters.

Project Cost Estimate: \$1,000.00 storage building; \$500.00 covered area

Funding Source: Golf Boosters

#### VI.A.4. Boston Trail

The project is to construct a walking bridge over a creek on the Boston Trail, a community trail owned by the Nelson County School District and located behind the Boston School. Currently the creek is bridged with gravel that washes away when water backs up during rainstorms. The project will include recruiting the volunteer service of the school district's maintenance crew to clear the gravel from the creek bed and set it beside the creek for a ramp and orchestrating the construction of a walking bridge using materials that will be donated and the volunteer service of scouts from the troop, former scouts from the troop, and parents of scouts in the troop. Volunteers will meet to build the walking bridge and then the school district's maintenance crew will have the bridge delivered to the path next to the creek. Volunteers will install it and anchor the bridge to the ground and use the gravel previously set aside to make a handicap accessible ramp. A small plaque will be added denoting where the donations came from. A couple of adult volunteers will test the bridge to make sure it is sturdy, level, and handicap accessible.

#### VI.B. Finance Officer Bond

It is the recommendation that the Nelson County Board approve Eugene Wilson & Co. and the Ohio Casualty Insurance Co. as the agent and carrier for the bond for the period from July 1, 2013, through June 30, 2014.

Motion Passed: Motion to approve Eugene Wilson & Co. and the Ohio Casualty Insurance Co. as the agent and carrier for the bond for the period from July 1, 2013, through June 30, 2014 passed with a motion by Mr. Nicky Rapier and a second by Mr. Frank Hall. Motion was unanimous.

#### VI.C. Selection of Insurance Carrier & Agent

It is the recommendation that the Nelson County Board approve Eugene Wilson & Co. as the agent for Liberty Mutual/Ohio Casualty Insurance for property, liability and vehicle coverage for fiscal 2013-2014.

Motion Passed: Motion to approve Eugene Wilson & Co. as the agent for Liberty Mutual/Ohio Casualty Insurance for property, liability and vehicle coverage for fiscal 2013-2014 passed with a motion by Mr. Damon Jackey and a second by Diane Berry. Motion was unanimous.

#### VI.D. Selection of Workers Compensation Insurance Carrier

It is the recommendation that the Nelson County Board of Education approve Wells Fargo as the agent for Brickstreet Insurance for workers compensation coverage for fiscal 2013-2014 with the option to renew for an additional year.

Motion Passed: Motion to approve Wells Fargo as the agent for Brickstreet Insurance for workers compensation coverage for fiscal 2013-2014 passed with a motion by Mr. Frank Hall and a second by Mr. Damon Jackey. Motion was unanimous.

#### VI.E. Banking Contract and Bond of Depository

It is the recommendation that the Nelson County Board of Education approve the Bond of Depository for PNC Bank for fiscal 2013-2015.

Motion Passed: Motion to approve the Bond of Depository for PNC Bank for fiscal 2013-2015 passed with a motion by Mr. Frank Hall and a second by Diane Berry. Motion was unanimous.

#### VI.F. Salary Book

Tim Hockensmith presented the District salary schedules for fiscal 2013-2014. The board discussed that they would like to see raises for teachers and district employees across the board if funds were available. They reluctantly agreed to pass the salary schedule for fiscal 2013-2014, but would revisit this topic at a later date.

Motion Passed: Motion to approve the attached salary schedules and information as proposed for fiscal 2013-2014 passed with a motion by Mr. Nicky Rapier and a second by Mr. Damon Jackey. Motion was unanimous.

#### VI.G. 2013-2014 CKEC-KEDC Membership

Membership in CKEC/KEDC provides us with opportunities through group purchasing, professional development and special education, etc. that would otherwise not be available. It is recommended to the Nelson County Board of Education to approve membership in CKEC and KEDC for 2013-2014.

Motion Passed: Motion to approve 2013-2014 membership in CKEC and KEDC passed with a motion by Mr. Nicky Rapier and a second by Mr. Frank Hall. Motion was unanimous.

#### VI.H. Sick Leave Bank

The information details the districts certified and classified employee use of the sick leave bank.

##### Classified Sick Leave Bank

Balance as of June 30, 2013

Beginning Balance as of July 1, 2012	110.5
New Members for 2012-2013	30
Days Returned for 2011-2012	1
Days Returned for 2012-2013 (non-usage)	0
Days Granted for 2012-2013	-70
Ending Balance on June 30, 2013	71.5

Cindy Chesser donated a day to rejoin for days granted in 2011-2012.

##### Certified Sick Leave Bank

Balance as of June 30, 2013

Beginning Balance as of July 1, 2012	76
New Members for 2012-2013	23
Days Returned for 2011-2012	1
Days Returned for 2012-2013 (non-usage)	0
Days Granted for 2012-2013	0
Ending Balance on June 30, 2013	100

Dawn Astrom donated a day to rejoin for days granted in 2011-2012.

#### VII. Student Instructional Services

##### VII.A. Summer School Report

71 students have enrolled in the 2013 Horizons summer school program. Students are able to recover up to a full credit during the program. At present, 17.5 credits have been recovered. By the close of the program, it is anticipated that a total of up to 75 credits will be regained by students.

##### VII.B. Non-Academic Data Review

Stephanie Koontz gave a power point presentation showing the comparison from 2008 to 2012 in the following areas: Attendance, Retention, Drop Out and Transition Rate. The presentation showed improvement in attendance, retention, and transition. Drop Out rate showed little change.

##### VII.C. Program Review

As required by Senate Bill 1, all Nelson County schools are required to complete Program Reviews as part of a new assessment and accountability model in the areas of Writing, Arts & Humanities, and Practical Living/Career Studies, and a Next Step Diagnostic Review. Schools with Primary Programs must also complete an additional review of their K-3 program. After completing, each school must have their review approved at the district level before it can be submitted to KDE. The

District has received verification from KDE that all approved Program Reviews from Nelson County have now been processed through the ASSIST website. All finalized program reviews will be posted on each school's website by July 1, 2013, for community review. The results of these program reviews will be used to develop each school's 2013-2014 school improvement plans.

#### VII.D. Preschool Program Approval

Tim Beck presented the Preschool Program Approval form for 2013-2014.

Motion Passed: Motion to approve the 2013-2014 Preschool Program passed with a motion by Diane Berry and a second by Mr. Damon Jackey. Motion was unanimous.

#### VII.E. Technology Update

Dave Coffing gave a power point presentation discussing the following topics:

Customer Service and End User Impact:

Chromebook Implementation; N-Computing Solution; Teacher Computer Replacement; Teacher Professional Development; Standardized Equipment and Procedures; Bandwidth; Helpdesk; and Proxychange

Infrastructure and Licensing:

Server Room Environment; Server Virtualization; Backup and Disaster Recovery; EES Agreement; Wireless Redesign; and VoIP Phones

Cost Avoidance:

L-300 Rollout; Server Room Load; HVAC Cost Reduction; Help Desk; and Proxy Change

#### VIII. Guest Comments

Dave Norman, 3343 New Hope Road, commended Ms. Harlowe on the job she has done with the transition program. He also stated you never know what kids go through at home in regards to kids going through the summer school program.

#### IX. Adjourn Regular Session

Motion Passed: Motion to adjourn the Regular Session of the Nelson County Board of Education passed with a motion by Mr. Damon Jackey and a second by Mr. Frank Hall. Motion was unanimous.

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Chairperson

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Superintendent